



Dear Bride and Groom

Thank you for choosing Green Olive guest house for celebrating your special day

The wedding information guide should contain all the information you need for planning your big day, but if you have any questions we are happy to assist!
Best wishes The Green Olive Team

VENUE HIRE

- Green Olive Guest house can accommodate 60 guests indoors and under terrace.
- 100 guests on lawn (tent excluded)
- The venue fee for 2018/2019 is R15000
- 120 seater Chapel fee R2500
- The venue will be available for setup the previous day from 8 am till 5pm and on the day of the wedding from 8am till 0h00 (after hours R1000 Per hour). Take down must be done the following day

YOUR VENUE FEE INCLUDES

- Use of outside lawn (weather permitting)
- Outside veranda area, this can be closed down to form an indoor area in case of bad weather with a tent or marque. (however, the cost of this is not included)
- Guest bathrooms with hand towels , soap and “a” cleaning staff
- Bar counter and set- up thereof
- Wi Fi
- Various settings for stunning photo’s
- Wheel chair friendly



CEREMONY and PRE DRINKS

If required the wedding ceremony can be held in our Chapel, or the ceremony can be held on the beautiful manicured lawns either in a tent or marquee, or in the open air.

YOUR VENUE FEE DOES NOT INCLUDE

- Event and venue coordinator, which is compulsory and approved by Green Olive guest house.
- Any décor, tables and chairs, table decorations, centre pieces, flowers & styling. (Various supplier details may be provided).
- Crockery, cutlery and white linen.
- Catering and waiters
- Wedding cake
- Coffee / Tea
- Waitrons
- Food and beverages
- Light, sound & DJ (cut off for music will be 2h00)
- Glasses
- Setting of tables

BAR SERVICE

Green Olive bar service can be provided with a fee of R2500

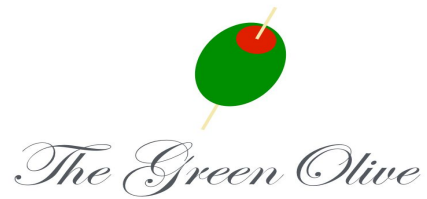
Which includes the following

- Barman (1 Barman for 80 guest) additional barman @ R700 from 5pm-00h00. (Barman overtime R500 per hour)
- Open or cash bar available at the discretion of the bride and groom
- Ice supplied

ACCOMODATION

We can accommodate 21 guests (regret no children under 12)

Kindly visit our website www.greenoliveguesthouse.co.za



BOOKINGS, DEPOSITS, PAYMENTS AND CANCELLATIONS

No provisional bookings. First come first serve basis.

50% non- refundable deposit to secure date.

Outstanding amount to be paid **14 days** prior to the wedding.

30 day cancellation period is required. If not >100 % of the bill that would have been incurred would have to be paid for.

WE WOULD LOVE TO HOST YOU

info@greenoliveguesthouse.co.za

Contact Claudé and David Regester 023 6261744